

STANDING ORDER I**ANNUAL GENERAL MEETING PROCEDURE**

1. Departed Comrades (two minutes' silence)
2. Ode
3. Apologies/Attendances/Proxies
4. Receiving and confirming Minutes of previous Annual General Meeting.
5. Federation President's Report
6. Federation Secretary's Report and presentation of Financial Statement and Balance Sheet
7. Presentation and consideration of Annual Financial Report, Federation Directors' Report and the Auditors Report in accordance with the Corporations Act.
8. Acclamation of Federation President and Federation Secretary
9. Handover from outgoing Federation President and Federation Secretary to sworn in Federation President and Federation Secretary
10. Election of Federation Vice-President and Assistant Federation Secretary
11. Acclamation of Federation Vice-President and Assistant Federation Secretary
12. Appoint the following;
 - a. Federation Auditor.
 - b. Federation Solicitor.
13. Notices of Motion
14. Determination of location of next Annual General Meeting
15. Close of Meeting